

“Better Together”



70th Annual CCC Convention & Exposition

EXHIBIT SPACE APPLICATION & CONTRACT

September 29-October 3, 2019 • Chicago, Illinois

Application for exhibit space at the 2019 CCC Chicago, IL, Exposition indicates the applicant's willingness to abide by all accompanying terms and conditions, rules and regulations as the CCC deems necessary for the success of the Exposition.

NATURE & CHARACTER OF EXHIBITS

All exhibitors shall adhere to the principles and vision of the Catholic Cemetery Conference (CCC), as set forth in Article II of its Bylaws found on page 175 of the 2019 Member & Resource Directory. These principles must be evident in all social and business relations held on the exhibit floor. When offering any product or service to CCC member organizations, the religious significance of the human body as a temple of the Holy Spirit and the religious character of the Catholic cemeteries must be recognized.

As a condition, any exhibitor at the CCC Exposition is required to fully support and endorse the philosophy and creed of CCC when providing a product or service to any CCC member organization. The application for exhibit space shall serve as a statement of a supplier's understanding and compliance with these guidelines.

RULES & REGULATIONS

Occupancy and use of exhibit space is subject to the published CCC rules, regulations and general information, which are hereby incorporated as part of this contract and to the Electrical & Fire Regulations of the City of Chicago, IL, which are hereby incorporated as part of this contract.

EXHIBIT ASSIGNMENT POINT SYSTEM

Exhibit Space assignments will be made based on the revised point system published in 2019. By expanding the available point system, additional options and encouragement are given to all suppliers to positively influence their convention positioning by the level of their "entire" participation within CCC rather than just at the convention.

Exhibit space assignments will be made based on the number of points a company has accumulated, giving first preference to the companies with the greatest number of points. In the event two or more companies have the same number of points, preference will be given to the company exhibiting with CCC the most TOTAL POINTS since 1965. A copy of total points accrued from 1965 to present is available from CCC upon written request.

LOCATION PREFERENCES

Please indicate preferred booth or tabletop numbers.
NOTE: Corner Booths are an additional fee.

1st choice: _____ 2nd choice: _____

3rd choice: _____

We DESIRE to be positioned near: _____

We DO NOT wish to be near: _____

EXHIBIT SPACE INCLUDES

Booth - 10' x 10' floor space Tabletop - 8' x 24" skirted table

Booths include a standard 8' high backdrop with 3' high side rails, two line booth identification sign and security. Tabletops include an 8' high backdrop, 8' x 24" skirted table, booth identification sign and security.

EXHIBIT SPACE COST

CCC Supplier Member: Booth Fee: \$1,900; Corner Booth Fee: \$2,500; Tabletop Fee: \$1,100

Nonmember Supplier:

Booth Fee: \$2,500; Corner Booth Fee: \$3,000; Tabletop Fee: \$1,700

There is a \$800 surcharge if booth space is shared with a second company. The name of the second company must also appear on the contract. **This option is not available for tabletop displays.**

Each firm securing a booth will get two complimentary badges for exhibit personnel per 10' x 10' booth secured. Each firm securing a tabletop space will get one complimentary badge per table-top. All exhibiting personnel must be registered in advance. A separate Exhibitor Registration Form will be sent for registering your personnel and to purchase tickets to the closing banquet.

PAYMENT FOR EXHIBIT SPACE

#Booths/Tabletops: _____ x (see above prices) = \$ _____

Full payment is due with Exhibit Space Application.
If payment is not received within 30 days of Invoice date, Booth Space will be released and re-sold.

If using a credit card, complete the form below. Please make checks payable to the Catholic Cemetery Conference in U.S. funds. You may also pay online through CCC's Website. Access to the exhibit hall will be denied unless full payment has been received. (Please see back side.)

Credit Card: DISCOVER VISA MASTER CARD AMEX

Credit Card number: _____

Security ID (3 digit number on back): _____

Name on Credit Card: _____

Card holder's billing address/zip: _____

CANCELLATION OR WITHDRAWAL

In the event of cancellation or withdrawal received before August 15, 2019, the exhibitor will receive a refund of 50%. **No refunds will be made after August 15, 2019.** All requests for cancellation of booth space must be sent in writing to the CCC Office.

TYPE OR PRINT IN INK

Please print your company name, and the representative's name as you wish it to appear in the Exhibitor's Index in the 2019 Convention Program and on the Exhibitor Booth ID Signage.

Exhibiting Firm: _____

Sharing Firm: (if applicable) _____

Representative: _____

Address: _____

City, State, Zip: _____

Phone: _____ Email: _____

EXHIBITOR INSURANCE COVERAGE

Exhibitors should consult their insurance company for proper coverage on exhibit material and displays. In many instances, a rider can be added to your present policy at a nominal cost. It is **required** that CCC have a copy of your certificate of insurance prior to set up of your booth. Please refer to your Exhibitor Prospectus.

Please return signed contract with check or credit card information to:

Catholic Cemetery Conference
1400 S. Wolf Road, Bldg. 3
Hillside, IL 60162

We will acknowledge your payment, and return an executed copy for your files.

ADDITIONAL INFORMATION

If you require additional information on the 2019 Convention and Exposition, please contact Dave LaBarre, phone 708.202.1242 or dlabarre@catholiccemeteryconference.org.

AUTHORIZED REPRESENTATIVE

The following individual will serve as the authorized representative of the above-listed company regarding the 2019 CCC Exposition. This person will receive all pertinent correspondence regarding the Exposition.

NAME: _____
Authorized Representative (Please print or type)

Address: _____

I have read the Rules & Regulations pertaining to the 2019 CCC Exposition and agree that all representatives and exhibiting personnel from my company will comply with them.

SIGNATURE: _____
Authorized Representative

Hilton Chicago

720 S. Michigan Ave.
Chicago, Illinois 60605

HOTEL INFORMATION

For room reservations:
Phone 800-HILTONS

When calling, mention that you are with the Catholic Cemetery Conference

Room Rate: \$219/night(single room) which includes:

- 24-hour front desk
- Free Wi-Fi
- ATM/banking
- Express check-in/check-out
- Health club/indoor pool
- Business center/meeting rooms
- Breakfast available (surcharge)
- Concierge services
- Grocery/convenience store
- Rooftop terrace
- Valet parking (surcharge)

Refer to the Prospectus Brochure for complete details about making reservations.

Cutoff Date for Making Room Reservations is August 24, 2019.



OFFICIAL USE ONLY

Date rcvd _____ Total rcvd _____

Check # _____ Space # _____